






How Implementing Alfresco Provided a Unified Archive Record Retention Solution



Benefits

-  Shortened time for the official roll-out of a new Archive Record Retention solution
-  Increased Compliance with the consolidation of systems to one Records Management solution
-  Significant cost savings due to successful project completion
-  Improved security, reliability and scalability due to the cloud implementation
-  Improved usability by simplified UI compared to legacy application

One of the largest global eye care companies was in search of a unified records management solution. The current solution was a legacy OpenText Documentum system in the need of an upgrade and was also dispersed throughout several of the client's locations across the globe. The costs associated with upgrading the solution due to the challenging nature of a new implementation and the consolidation, prompted the search of the new Archive Record Retention solution. Additionally, a spin-off dictated a move to a different infrastructure and turned into the driver of tight legal timelines. Together with Ephesoft, fme successfully completed the project based on Alfresco within the tight one-year timeline and the client was able to successfully spin-off systems on time and within budget.

Challenge

The existing OpenText Documentum application was implemented many years back and proved to be difficult and costly to upgrade. There were approximately twelve repositories and 35 million documents across the repositories. Due to a spin-off, our client had to remove themselves from the corporate systems rather quickly and search for a new solution for records management and archiving to address the disparate systems and provide an ease of use to the end user community. After considering several vendors, the Alfresco Records Management platform on AWS was chosen.

Project Goals

The fme Life Sciences team collaborated with our client on the implementation and migration activities to successfully design and implement the new Records Management application and to move the data from the legacy Documentum solution to the new Alfresco platform. One of the goals determined for the project was the need to have all documents and records consolidated in one system within a one-year time span. Additionally, to the core application functionality, there was also a scanning requirement to bring any paper documents into the solution. Captiva had been used alongside with the OpenText platform before, now Ephesoft was chosen as the scanning solution as it is well integrated with the Alfresco suite of products. The large amount of existing scan processes had to reimplemented and configured within the new platform.

Solution

With a goal of completing the implementation of the solution and scan processes and the migration of all documents within one year, the fme Life Sciences team worked diligently with the client to agree on the approach. The implementation of Alfresco Records Manager was completed according to the client's requirements and in the expected timeframe. fme migration-center was used for the migration of the different siloed systems to bring them all into the one unified Archive Record Retention solution. This included a large amount of different object types that had to be mapped and tested and approximately 35 million documents across twelve repositories needed to be migrated. A sample verification approach was used to make sure that the mapping was applied properly during the migration process. Appropriate retention for the documents was identified and was applied. Additionally, with the use of Ephesoft, the existing scan processes were converted by fme allowing the business to continue their daily processing of the received paper documentation.

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Technology

- Alfresco Records Management
- Alfresco Viewer
- Ephesoft Intelligent Document Processing
- fme migration-center 3.13

*»The unified archive records retention solution was a huge undertaking for us and posed many risks. The partnership with the fme Life Sciences team, helped us to successfully implement and migrate the solution on time and within our budget.«
(Project Manager, Global Eye Care Company)*